



Savannah Children's Choir

Uniting Savannah's
Children Through
The Power Of Song

Copies of the
picture page
of your child's
passport are
due to the
SCC office no
later than
December 1

How to apply for a passport

Step One: Make a passport appointment at the Post Office. These appointments are usually weeks to months out, so be sure to get one scheduled as soon as possible, at a time that BOTH parents can be there. Eisenhower and Fahm Street are the busiest, so if the appointment are too far out, some families have had better luck making appointments at the Richmond Hill or Rincon post office. Only the bigger post offices offer this service. Remember, BOTH parents need to be present to apply for a passport for a minor.

Step Two: Go to Bay Camera in Habersham Village and have your child's passport picture taken. They do this as a special gift for members of the Savannah Children's Choir, so be sure to identify yourself as a SCC member, and thank them for their support.

Step Three: Fill out the DS-11 [application](#) and print it out. Assemble the supporting information you'll need, and always take more than you think you need. You'd hate to get there and have to run home for forgotten items. At a minimum, you'll need:

- PARENTS' proof of citizenship—passport or birth certificate. Bring the original plus a copy.
- PARENTS' proof of identity—drivers license other government issued ID. You'll need to bring a front/back copy as well as the original.
- CHILD'S identification showing their relation to the parents —your marriage license, your child's birth certificate. Bring the original plus a copy.
- FEE: You will need the US Passport BOOK, not the US Passport CARD. Please do NOT attempt to save money by choosing the CARD. To travel overseas, your child MUST have the US Passport BOOK. The fee for a US Passport BOOK is about \$80. Check the government web site for detailed information.

If both parents, for any unusual reason, are not able to come in person, there are instructions on the link above on what to do.

Note: They will take the original copies of your documents. Do not be surprised by this. They will return them when they send you the passport.

If everyone gets started now, there will be no need to expedite this process, which is surprisingly fast. The deadline to turn in a copy of the picture page of your child's passport is **December 1**.

If you or your child already have a passport:

CHECK THE DATE! All passports need to have an expiration date NO LESS than 6 months from our scheduled return date of July 14, 2016, or January 15, 2017. If you already have a passport, you may turn in a copy of your picture page at any time, but no later than **December 1**.

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